

TONBRIDGE & MALLING BOROUGH COUNCIL



EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building
Gibson Drive
Kings Hill, West Malling
Kent ME19 4LZ
West Malling (01732) 844522

To: MEMBERS OF THE COUNCIL

Dear Sir/Madam

I hereby summon you to attend the Statutory Annual Meeting of the Tonbridge and Malling Borough Council which will be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 13th May, 2014 at 7.30 pm, when the following business is proposed to be transacted:-.

PART 1 - PUBLIC

1. Election of Mayor
To elect the Mayor for the ensuing year.
2. Vote of Thanks to Retiring Mayor
To propose a vote of thanks to the outgoing Mayor.
3. Election of Deputy Mayor
To elect the Deputy Mayor for the ensuing year.
4. Apologies for absence
5. Minutes 5 - 10
To confirm as a correct record the Minutes of the meeting of Council held on Tuesday, 8 April 2014
6. Mayor's Announcements
7. Political Balance Arrangements for Committees 11 - 14
8. Appointment of Cabinet To Follow

To note the Leader's appointments to the Cabinet and the portfolios they will hold. (Details will be circulated at the meeting).

9. Appointment of Committees To Follow

To consider the establishment and composition of the Committees of the Council and their Sub-Committees for the ensuing year. (Details of nominations will be circulated at the meeting).

10. Appointment of Chairmen and Vice-Chairmen To Follow

To appoint the Chairmen and Vice-Chairmen of each Committee. (Details of nominations will be circulated at the meeting).

11. Appointment of Advisory Panels and Boards and Other Member Groups To Follow

To appoint Advisory Panels and Boards and Other Member Groups for the ensuing year. (Details of nominations will be circulated at the meeting).

12. Appointment to Outside Bodies To Follow

To appoint representatives to serve on outside bodies. (Details of nominations will be circulated at the meeting).

13. Scheme of Delegations

a) To agree those parts of the scheme of delegation set out in Part 3 of the Constitution which are for the Council to approve.

b) To agree the Leader's proposal to re-adopt the current arrangements for decision-making by individual executive Members set out in Part 3 of the Constitution.

c) To agree the Leader's proposal to re-adopt the current scheme of delegation to officers in respect of executive functions set out in Part 3 of the Constitution.

14. Programme of Meetings 2014/15 15 - 22

To confirm the programme of meetings for the ensuing year.

15. Sealing of Documents

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

JULIE BEILBY
Chief Executive
Friday, 2 May 2014

At the conclusion of the meeting the Mayor, Deputy Mayor and the Chief Executive will leave the Council Chamber. Members and guests are requested to remain in the Chamber until an announcement is made that the Mayor is ready to receive guests for the Reception in the Dining Hall.

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TONBRIDGE AND MALLING BOROUGH COUNCIL

COUNCIL MEETING

Tuesday, 8th April, 2014

At the meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 8th April, 2014

Present: His Worship the Mayor (Councillor H S Rogers), the Deputy Mayor (Councillor Mrs S Luck), Cllr Mrs J A Anderson, Cllr J Atkins, Cllr Ms J A Atkinson, Cllr J A L Balcombe, Cllr M A C Balfour, Cllr Mrs P Bates, Cllr Mrs J M Bellamy, Cllr T Bishop, Cllr P F Bolt, Cllr Ms V M C Branson, Cllr Mrs B A Brown, Cllr F R D Chartres, Cllr M A Coffin, Cllr D J Cure, Cllr R W Dalton, Cllr D A S Davis, Cllr M O Davis, Cllr Miss J R L Elks, Cllr Mrs C M Gale, Cllr Mrs M F Heslop, Cllr N J Heslop, Cllr Mrs E M Holland, Cllr P J Homewood, Cllr S R J Jessel, Cllr D Keeley, Cllr Mrs F A Kemp, Cllr S M King, Cllr B J Luker, Cllr Miss A Moloney, Cllr Mrs S Murray, Cllr Mrs A S Oakley, Cllr M R Rhodes, Cllr T J Robins, Cllr Miss J L Sergison, Cllr Miss S O Shrubsole, Cllr C P Smith, Cllr Ms S V Spence, Cllr A K Sullivan, Cllr M Taylor, Cllr R Taylor, Cllr D J Trice and Cllr Mrs C J Woodger

Apologies for absence were received from Councillors A W Allison, O C Baldock, C Brown, R D Lancaster, M Parry-Waller, A G Sayer, Mrs E A Simpson and D W Smith

C 14/20 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

C 14/21 MINUTES

RESOLVED: That the Minutes of the proceedings of the meeting of the Council held on 18 February 2014 be approved as a correct record and signed by the Mayor.

C 14/22 MAYOR'S ANNOUNCEMENTS

The Mayor reflected on a busy period since the last meeting, having attended 297 engagements to date, full details of which were included in his journal on the website. He advised the Council of a number of memorable events including visits to schools taking part in the 'Youth and Remembrance' initiative part of which involved the design of a sculpture for the refurbished Memorial Gardens in Tonbridge. The Mayor encouraged Members to visit the exhibition of design ideas to be held at Tonbridge Castle from 14 April.

The Mayor mentioned the extraordinary talent on show at the Kent International Piano Courses Concert, referred to attendance at the Heusenstamm Friendship Circle Dinner and AGM and participation at the Commonwealth Flag Raising Day with Dame Kelly Holmes. The Mayor had also attended the Lord Lieutenant of Kent's Civic Service at Canterbury Cathedral and Dame Kelly Holmes' promotional event at the River Centre for her charity aimed at using the expertise of former athletes to help young people nationally but particularly in Kent. The Tonbridge Juddians Rugby Club Lunch and sponsored match had also been attended by the Mayor.

The Council was advised of the Holocaust Education Trust event at Hugh Christie School where a Polish survivor of the Holocaust had recounted her moving experience. The Mayor also indicated that he had attended the Flood Fair at East Peckham as a local Member and reported that Greg Clarke MP had been asked by the Prime Minister to look at what was being done by way of response to the emergency in Kent. The Mayor recommended a visit to the next similar event at Hildenborough where much advice would be made available.

Finally, the Mayor updated the Council on a number of Mayoral events including the successful Call My Bluff quiz where £700 had been raised, the 'Waste of a Day' visit to Blaise Farm and Aylesford Newsprint which had been much appreciated by the other mayors present, and the successful performance of Tom Jones at the Oast Theatre. The last event of the Mayoral year would be a farewell dinner at K College on 8 May which Members were encouraged to attend.

C 14/23 QUESTIONS FROM THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 5.6

No questions were received from members of the public pursuant to Council Procedure Rule No 5.6.

C 14/24 QUESTIONS FROM MEMBERS PURSUANT TO COUNCIL PROCEDURE RULE NO 5.5

Councillor M Taylor asked the following question pursuant to Council Procedure Rule No 5.5:

“Question to Leader, Chief Executive or Director of Planning

In view of the clear violation of the planning approval TM/11/01191 and TM/13/02358 by the developer at Isles Quarry West, Borough Green, and the failure of the Planning Department to adequately monitor the contamination remediation, and their failure to provide proof of remediation under the BGPC FOI request of 7th March within the specified 28 day period, what action will be taken by this Council to

ensure safety of future residents, and the safety of the drinking water aquifer over the wider area.”

To which the Director of Planning, Housing and Environmental Health and Director of Central Services replied as follows:

“Detailed written answers have been provided to Cllr Taylor in relation to queries made both in response to Freedom of Information/Environmental Information (FOI/EIR) requests and other points raised on the subject of potential contamination and how it is addressed. When responding to a FOI/EIR request the Council is, of course, only able to provide information it actually holds and not information that the enquirer feels ought to be held.

Officers have also set out for Cllr Taylor the principle of the processes by which the Council, acting in its role as Local Planning Authority, should deal with potential contamination. The procedures have been of general national applicability for some years now and involve a number of stages which are reflected in the condition that has been placed on the planning permission for the development of Isles Quarry West (the condition itself reflects guidance issued by Government).

The planning process as expressed in the latest National Planning Policy Framework and Guidance, clearly places the onus on the applicant/developer to use suitably qualified professional advisors to ensure that the following procedures and practices are put in place:

- Site characterisation assessment – a desk study appraisal and site walkover;
- Submission of a remediation scheme – which should include matters arising as a result of a risk assessment;
- Implementation of the approved remediation scheme – notification to the local planning authority of when the works will start, validation by the developer and specialist advisors that the works have been carried out and reporting of any unexpected contamination found; and
- Monitoring and maintenance – a description of what is required and for how long.

As with all planning conditions the obligation for compliance rests entirely with the developer. In accordance with the condition of the planning permission the Council requires the developer to confirm that he has executed the works, as designed by the technical advisors, once the method has been approved by the Council. It is neither normal practice nor a requirement with this type of condition, or indeed the application of any planning condition, for Council staff to carry-out continuous monitoring. The guidance from Government does not envisage such an approach.

In the case of Isles Quarry West the development is proceeding in a satisfactory manner according to the stages set out in the planning condition. Due to the nature of the site and the existence of buildings and hard-standings, the stages are necessarily phased but this has not prevented the works proceeding appropriately. This was addressed in a report made to the Area 2 Planning Committee on 5th March.

Notwithstanding the particular role of the Council as Planning Authority, officers will continue liaison with the developers' technical advisors (and where and when appropriate, the Environment Agency) to obtain interim details while awaiting the revised remediation report relating to the area of the site where demolition of buildings and the lifting of hard surfaces is taking place."

C 14/25 LEADER'S ANNOUNCEMENTS

The Leader began by referring to the recent announcement that Sainsbury's was pulling out of the plans to redevelop Tonbridge Town Centre which he judged to be a strategic error by the company which had previously aborted attempts to redevelop the land adjoining the store in 1996 and 2008. The Leader had written to the Chief Executive of Sainsbury's arguing that the decision was tactically misguided, had taken a short term view and failed to consider the poor quality retail environment currently offered by the Tonbridge store to its loyal customers. In expressing the disappointment of the Council the Leader took the opportunity to record his appreciation to the Chief Executive, Management Team and other officers who had worked tirelessly on progressing the project. He remained committed to delivering regeneration and economic development in Tonbridge as a key priority of the Council and was pleased to report that the Management Team had begun discussions with other agencies and potential partners to identify future options.

The Council was updated on a number of elements relating to recovery from the flooding over the Christmas and New Year period including receipt of a Severe Weather Grant of around £250,000 to assist in meeting the Council's own costs of recovery. The Leader indicated that a claim had been submitted under the Bellwin Scheme for funding towards costs incurred in responding to the flooding. He was pleased to advise that the full sum of £99,176 net of the threshold of £26,262 had been accepted and thanks were recorded to the Chief Financial Services Officer for his work in putting forward the bid.

The Leader outlined the funding available to residents and businesses affected by flooding and the commitment to assisting communities in the ongoing recovery process. In particular he thanked those officers who had attended the information fair in East Peckham and reported the appreciative comments received from a resident of another authority. The Leader emphasised the Council's community leadership role in securing works to help reduce the risk of further incidence of flooding

given the distress caused by the events over the winter. Work was accordingly being undertaken with the Environment Agency and others to promote a package of measures to provide flood defence for the most vulnerable communities. He indicated the schemes that should receive high priority for the earliest possible funding including works to increase the Leigh flood storage area, extensions to the river walls in Tonbridge, flood prevention measures around the Hawden Stream, Hildenborough and schemes to mitigate flooding from the Medway and Bourne in East Peckham. The Leader hoped that his fellow council leaders would provide support in lobbying for such flood prevention measures in view of the compelling financial case for investment in capital projects to reduce the recurring levels of public expenditure on recovery and compensation schemes in the future. To this end the Leader was attending a meeting of the South East England Councils with Government ministers the following day to discuss flooding in the South East and stimulating economic growth when he would stress the link between investment in improved infrastructure and the human and financial cost of recovering from the recent flooding.

The Leader was pleased to inform the Council that Tonbridge Swimming Pool was now open for business and was a credit to the officers working closely with the insurers and the Leisure Trust. All the costs of repairing damaged equipment and the subsequent clean-up operation, amounting to £300,000, would be met by the Council's insurers. The Leader observed that it had taken nearly six months to reopen the facility after it had been flooded on the previous occasion.

The Council was advised that following considerable lobbying at the Kent and Medway level, the final South East Local Enterprise Partnership (SELEP) growth plan had recently been submitted to the Government and fully recognised the importance of a strong West Kent economy to the wider SELEP area. Details were given of the priorities included in the plan which would be assessed by the Government. It was hoped that funding would enable some of the local priorities to be brought forward.

The Leader outlined plans for the Heritage Open Days on the weekend of 13 and 14 September. He referred to the approach by the Mayor to all parish councils encouraging them to help register properties and gardens of historical and cultural interest in the Borough that were not normally open to the public to take part in the Open Days. It was noted that more than 20 had been involved last year and hoped that even more would participate this time.

Finally, the Leader referred to the recent marriage of Councillor Steven King and conveyed the congratulations and good wishes of the Council to him and his wife.

C 14/26 ADOPTION OF BYELAWS TO REGULATE ACUPUNCTURE, TATTOOING, SEMI-PERMANENT SKIN COLOURING, COSMETIC PIERCING AND ELECTROLYSIS

Item LA 14/10 referred from Licensing and Appeals Committee minutes of 19 March 2014

RESOLVED: That the recommendations at Minute LA 14/10 be adopted.

C 14/27 REVIEW OF PART OF THE HACKNEY CARRIAGE AND PRIVATE HIRE POLICY 2013

Item LA 14/11 referred from Licensing and Appeals Committee minutes of 19 March 2014

RESOLVED: That the recommendations at Minute LA 14/11 be adopted.

C 14/28 PETITION REGARDING HAYDENS MEWS AND THE WHITE HOUSE CONSERVATION STATUS

Item CB 14/32 referred from Cabinet minutes of 25 March 2014

RESOLVED: That the recommendations at Minute CB 14/32 be adopted.

C 14/29 PROGRAMME OF MEETINGS 2014/15

The Director of Central Services presented a draft proposed programme of meetings for the remainder of the year and to the commencement of the 2016/17 municipal year. Attention was drawn to the rescheduling of future Budget meetings of the Cabinet and Council to reflect the arrangements which applied in 2014. Members were also advised of amendments to the proposed dates of meetings of the Community Safety Advisory Board in March 2015 and 2016.

RESOLVED: That the programme of meetings be endorsed, subject to any amendments following any further considerations, and submitted to Annual Council for final confirmation.

C 14/30 SEALING OF DOCUMENTS

RESOLVED: That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.05 pm

TONBRIDGE & MALLING BOROUGH COUNCIL

ANNUAL COUNCIL

13 May 2014

Report of Director of Central Services and Monitoring Officer

Part 1- Public

Matters For Decision

1 POLITICAL BALANCE ARRANGEMENTS FOR COMMITTEES

To determine the political balance arrangements to be applied to the Council's committees, sub-committees, advisory boards and panels.

1.1.1 Under section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to political groups) and the Local Government (Committees and Political Groups) Regulations 1990, the Council is required to review the composition of any of its committees and sub-committees to which those provisions apply at the annual meeting of the Council and after any election.

1.1.2 The number of seats held by each of the political parties is as follows:

Conservative	47	(88.68%)
Liberal Democrat	4	(7.55%)
Labour	1	(1.89%)
Independent	1	(1.89%)

1.1.3 The Council is required to determine the composition of its committees so as to reflect this political balance and to ensure that the total number of seats which are allocated to each political group bears the same proportion to the number of all the seats on those committees as is borne by the number of members of that group to the membership of the Council ie 194 seats allocated 172 Conservative, 14 Liberal Democrat, 4 Labour, 4 Independent. The table below shows the number of committees etc of various sizes which need to be politically balanced and the way in which the total number of available seats might be allocated to reflect the proportions on the Council as a whole. In consequence, it is suggested that those committees requiring to be politically balanced be composed as follows:

Size of Committee	Conservative	Liberal Democrat	Labour	Independent
18 (x1) O&S	16 (15.96)	1 (1.36)	*1 (0.34)	*0 (0.34)
15 (x1) L&A	13 (13.30)	1 (1.13)	*0 (0.28)	*1 (0.28)
14 (x1) GP	13 (12.42)	1 (1.06)	0 (0.26)	0 (0.26)
13 (x9) Stnds & ABs	#12 (11.53)	*1 (0.98)	*0 (0.25)	*0 (0.25)
9 (x2)	8 (7.98)	*1 (0.68)	*0 (0.17)	*0 (0.17)
7 (x1) Audit	6 (6.21)	1 (0.53)	0 (0.13)	0 (0.13)
5 (x1)	4 (4.43)	*0 (0.38)	*1 (0.09)	*0 (0.09)
Total no seats = 194	172	14	4	4
	# 12 (x5) 11 (x4)	* 1 seat allocated to LibDem or Lab or Ind plus 4 seats from#		

1.2 Legal Implications

1.2.1 The Council is required to review the composition of its committees in accordance with the Local Government and Housing Act 1989 (duty to allocate seats to political groups) and the Local Government (Committees and Political Groups) Regulations 1990.

1.3 Financial and Value for Money Considerations

1.3.1 Not applicable.

1.4 Risk Assessment

1.4.1 Not applicable.

1.5 Equality Impact Assessment

1.5.1 See 'Screening for equality impacts' table at end of report

1.6 Recommendations

1.6.1 RECOMMENDED that the composition of all committees, sub-committees, advisory boards and panels be approved in accordance with the table at paragraph 1.1.3.

Background papers:

Nil

contact: Claire Fox
Adrian Stanfield

Adrian Stanfield
Director of Central Services and Monitoring Officer

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	The decision is an internal procedural matter for the Council.
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	As above.
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		Not applicable.

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.

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TONBRIDGE AND MALLING BOROUGH COUNCIL PROGRAMME OF MEETINGS 2014/15-16

Note 1. * Indicates meetings to be held at the Angel Centre

2014

MAY

Thursday	1st	Area 3 Planning Committee
Monday	5th	OFFICES CLOSED – BANK HOLIDAY
Tuesday	13th	ANNUAL COUNCIL
Wednesday	14th	Finance, Innovation and Property Advisory Board
* Thursday	15th	Area 1 Planning Committee
Monday	19th	Strategic Housing Advisory Board
Thursday	22nd	EUROPEAN PARLIAMENTARY ELECTIONS
Monday	26th	OFFICES CLOSED – BANK HOLIDAY
Tuesday	27th	Local Environmental Management Advisory Board
Wednesday	28th	Area 2 Planning Committee

JUNE

Monday	2nd	Communities and Health Advisory Board
Tuesday	3rd	Economic Regeneration Advisory Board
Wednesday	4th	Planning and Transportation Advisory Board
Monday	9th	Joint Transportation Board
Tuesday	10th	Leisure and Arts Advisory Board
Wednesday	11th	Overview and Scrutiny Committee
Thursday	12th	Joint Employee Consultative Committee (OWG)
Thursday	12th	Area 3 Planning Committee
Monday	16th	Audit Committee
Tuesday	17th	Licensing and Appeals Committee (If required)
Wednesday	18th	Joint Standards Committee (If required)
* Thursday	19th	Area 1 Planning Committee
Monday	23rd	General Purposes Committee
Wednesday	25th	Cabinet
Thursday	26th	Parish Partnership Panel
* Monday	30th	Tonbridge Forum

JULY

Wednesday	2nd	Area 2 Planning Committee
Thursday	3rd	Twinning Committee (If required)
Tuesday	15th	COUNCIL
Monday	21st	Strategic Housing Advisory Board
Wednesday	23rd	Finance, Innovation and Property Advisory Board
Thursday	24th	Area 3 Planning Committee
Monday	28th	Communities and Health Advisory Board
Tuesday	29th	Planning and Transportation Advisory Board
* Thursday	31st	Area 1 Planning Committee

AUGUST

Wednesday 13th Area 2 Planning Committee
Monday 25th OFFICES CLOSED – BANK HOLIDAY
Thursday 28th Area 3 Planning Committee

SEPTEMBER

Monday 1st General Purposes Committee
Tuesday 2nd Local Environmental Management Advisory Board
Wednesday 3rd Economic Regeneration Advisory Board
Thursday 4th Parish Partnership Panel
* Monday 8th Tonbridge Forum
Tuesday 9th Overview and Scrutiny Committee
Thursday 11th Joint Employee Consultative Committee (OWG)
* Thursday 11th Area 1 Planning Committee
Monday 15th Leisure and Arts Advisory Board
Tuesday 16th Licensing and Appeals Committee (If required)
Wednesday 17th Area 2 Planning Committee
Monday 22nd Joint Transportation Board
Wednesday 24th Finance, Innovation and Property Advisory Board
Thursday 25th Extraordinary Planning and Transportation Advisory Board

OCTOBER

Monday 6th Audit Committee
Wednesday 8th Cabinet
Thursday 9th Area 3 Planning Committee
Tuesday 14th Joint Standards Committee (If required)
Tuesday 21st Community Safety Advisory Board
* Thursday 23rd Area 1 Planning Committee
Wednesday 29th Area 2 Planning Committee

NOVEMBER

Tuesday 4th COUNCIL
Monday 10th Strategic Housing Advisory Board
Tuesday 11th Economic Regeneration Advisory Board
Monday 17th Communities and Health Advisory Board
Tuesday 18th Planning and Transportation Advisory Board
Thursday 20th Area 3 Planning Committee
* Monday 24th Tonbridge Forum
Tuesday 25th Local Environmental Management Advisory Board
Thursday 27th Joint Employee Consultative Committee (OWG)
Thursday 27th Parish Partnership Panel

DECEMBER

Monday 1st Joint Transportation Board
Wednesday 3rd Licensing and Appeals Committee (If required)
* Thursday 4th Area 1 Planning Committee
Monday 8th Leisure and Arts Advisory Board

Wednesday	10th	Area 2 Planning Committee
Thursday	11th	Twinning Committee (If required)
Wednesday	24th	OFFICES CLOSED – CHRISTMAS HOLIDAY
Thursday	25th	OFFICES CLOSED – CHRISTMAS HOLIDAY
Friday	26th	OFFICES CLOSED – CHRISTMAS HOLIDAY

2015

JANUARY

	Thursday	1st	OFFICES CLOSED – NEW YEAR DAY
	Wednesday	7th	Finance and Property Advisory Board
	Thursday	8th	Area 3 Planning Committee
*	Thursday	15th	Area 1 Planning Committee
	Monday	19th	Joint Standards Committee (If required)
	Wednesday	21st	Area 2 Planning Committee
	Monday	26th	Audit Committee
	Tuesday	27th	Overview and Scrutiny Committee

FEBRUARY

	Monday	2nd	General Purposes Committee
	Tuesday	3rd	Cabinet
	Thursday	5th	Area 3 Planning Committee
*	Monday	9th	Tonbridge Forum
	(Thursday)	12th	KCC budget meeting – To be confirmed)
	Thursday	12th	Cabinet (Budget Meeting)
	Tuesday	17th	COUNCIL (Budget Meeting)
	Thursday	19th	Parish Partnership Panel
	Monday	23rd	Strategic Housing Advisory Board
	Tuesday	24th	Leisure and Arts Advisory Board
	Wednesday	25th	Economic Regeneration Advisory Board
*	Thursday	26th	Area 1 Planning Committee

MARCH

	Monday	2nd	Local Environmental Management Advisory Board
	Tuesday	3rd	Communities and Health Advisory Board
	Wednesday	4th	Area 2 Planning Committee
	Monday	9th	Joint Standards Committee (If required)
	Tuesday	10th	Planning and Transportation Advisory Board
	Thursday	12th	Joint Employee Consultative Committee (commences 0930hr)
	Monday	16th	Joint Transportation Board
	Wednesday	18th	Licensing and Appeals Committee (If required)
	Thursday	19th	Area 3 Planning Committee
	Tuesday	24th	Cabinet

APRIL

	Friday	3rd	OFFICES CLOSED – EASTER
	Monday	6th	OFFICES CLOSED – EASTER
	Tuesday	7th	Audit Committee
*	Thursday	9th	Area 1 Planning Committee
	Tuesday	14th	COUNCIL
	Wednesday	15th	Area 2 Planning Committee
	Thursday	23rd	Area 3 Planning Committee

MAY

	Monday	4th	OFFICES CLOSED – BANK HOLIDAY
	Thursday	7th	BOROUGH, PARISH AND PARLIAMENTARY ELECTIONS
	Tuesday	19th	ANNUAL COUNCIL
	Wednesday	20th	Economic Regeneration Advisory Board
*	Thursday	21st	Area 1 Planning Committee
	Monday	25th	OFFICES CLOSED – BANK HOLIDAY
	Tuesday	26th	Local Environmental Management Advisory Board
	Wednesday	27th	Area 2 Planning Committee
	Thursday	28th	Community Safety Advisory Board

JUNE

	Monday	1st	Strategic Housing Advisory Board
	Tuesday	2nd	Leisure and Arts Advisory Board
	Wednesday	3rd	Finance, Innovation and Property Advisory Board
	Thursday	4th	Area 3 Planning Committee
*	Monday	8th	Tonbridge Forum
	Tuesday	9th	Planning and Transportation Advisory Board
	Wednesday	10th	Communities and Health Advisory Board
	Monday	15th	Joint Transportation Board
	Tuesday	16th	Overview and Scrutiny Committee
	Wednesday	17th	Joint Standards Committee (If required)
	Thursday	18th	Joint Employee Consultative Committee (OWG)
	Thursday	18th	Parish Partnership Panel
	Monday	22nd	Audit Committee
	Tuesday	23rd	Licensing and Appeals Committee (If required)
	Wednesday	24th	Cabinet
	Thursday	25th	Twinning Committee (If required)
	Monday	29th	General Purposes Committee

JULY

*	Thursday	2nd	Area 1 Planning Committee
	Wednesday	8th	Area 2 Planning Committee
	Tuesday	14th	COUNCIL
	Thursday	16th	Area 3 Planning Committee
	Monday	20th	Strategic Housing Advisory Board
	Wednesday	22nd	Finance, Innovation and Property Advisory Board
	Monday	27th	Communities and Health Advisory Board

Tuesday 28th Planning and Transportation Advisory Board

AUGUST

* Thursday 6th Area 1 Planning Committee
Wednesday 19th Area 2 Planning Committee
Thursday 27th Area 3 Planning Committee
Monday 31st OFFICES CLOSED – BANK HOLIDAY

SEPTEMBER

Monday 7th General Purposes Committee
Tuesday 8th Local Environmental Management Advisory Board
Wednesday 9th Economic Review Advisory Board
Thursday 10th Parish Partnership Panel
* Monday 14th Tonbridge Forum
Tuesday 15th Overview and Scrutiny Committee
Thursday 17th Joint Employee Consultative Committee (OWG)
* Thursday 17th Area 1 Planning Committee
Monday 21st Leisure and Arts Advisory Board
Tuesday 22nd Licensing and Appeals Committee (If required)
Wednesday 23rd Finance, Innovation and Property Advisory Board
Monday 28th Joint Transportation Board
Wednesday 30th Area 2 Planning Committee

OCTOBER

Monday 5th Audit Committee
Wednesday 7th Cabinet
Thursday 8th Area 3 Planning Committee
Monday 12th Joint Standards Committee
Tuesday 20th Community Safety Advisory Board
* Thursday 29th Area 1 Planning Committee

NOVEMBER

Tuesday 3rd COUNCIL
Monday 9th Strategic Housing Advisory Board
Tuesday 10th Economic Regeneration Advisory Board
Wednesday 11th Area 2 Planning Committee
Monday 16th Communities and Health Advisory Board
Tuesday 17th Planning and Transportation Advisory Board
Thursday 19th Parish Partnership Panel
* Monday 23rd Tonbridge Forum
Tuesday 24th Local Environmental Management Advisory Board
Thursday 26th Joint Employee Consultative Committee (OWG)
Thursday 26th Area 3 Planning Committee
Monday 30th Joint Transportation Committee

DECEMBER

Wednesday 2nd Licensing and Appeals Committee (If required)

*	Thursday	3rd	Area 1 Planning Committee
	Monday	7th	Leisure and Arts Advisory Board
	Thursday	10th	Twinning Committee (if required)
	Wednesday	16th	Area 2 Planning Committee
	Thursday	24th	OFFICES CLOSED – CHRISTMAS HOLIDAY
	Friday	25th	OFFICES CLOSED – CHRISTMAS HOLIDAY
	Monday	28th	OFFICES CLOSED – CHRISTMAS HOLIDAY

2016

JANUARY

	Friday	1st	OFFICES CLOSED – NEW YEAR DAY
	Wednesday	6th	Finance, Innovation and Property Advisory Board
	Thursday	7th	Area 3 Planning Committee
	Monday	18th	Joint Standards Committee (If required)
*	Thursday	21st	Area 1 Planning Committee
	Monday	25th	Audit Committee
	Tuesday	26th	Overview and Scrutiny Committee
	Wednesday	27th	Area 2 Planning Committee

FEBRUARY

	Monday	1st	General Purposes Committee
	Tuesday	2nd	Cabinet
	Thursday	4th	Area 3 Planning Committee
*	Monday	8th	Tonbridge Forum
	(Thursday)	11th	KCC budget meeting – To be confirmed)
	Thursday	11th	Cabinet (Budget Meeting)
	Tuesday	16th	COUNCIL (Budget Meeting)
	Thursday	18th	Parish Partnership Panel
	Monday	22nd	Strategic Housing Advisory Board
	Tuesday	23rd	Leisure and Arts Advisory Board
	Wednesday	24th	Economic Regeneration Advisory Board
*	Thursday	25th	Area 1 Planning Committee
	Monday	29th	Local Environmental Management Advisory Board

MARCH

	Tuesday	1st	Communities and Health Advisory Board
	Wednesday	2nd	Area 2 Planning Committee
	Monday	7th	Joint Standards Committee (If required)
	Tuesday	8th	Planning and Transportation Advisory Board
	Thursday	10th	Joint Employee Consultative Committee (commences 0930hr)
	Monday	14th	Joint Transportation Board
	Wednesday	16th	Licensing and Appeals Committee (If required)
	Thursday	17th	Area 3 Planning Committee
	Tuesday	22nd	Cabinet

Friday 25th OFFICES CLOSED – EASTER
Monday 28th OFFICES CLOSED – EASTER

APRIL

Tuesday 5th Audit Committee
* Thursday 7th Area 1 Planning Committee
Tuesday 12th COUNCIL
Wednesday 13th Area 2 Planning Committee
Tuesday 19th Community Safety Advisory Board
Thursday 21st Area 3 Planning Committee

MAY

Monday 2nd OFFICES CLOSED – BANK HOLIDAY
Thursday 5th POLICE AND CRIME COMMISSIONER ELECTIONS
Tuesday 17th ANNUAL COUNCIL
Wednesday 18th Economic Regeneration Advisory Board
* Thursday 19th Area 1 Planning Committee
Tuesday 24th Local Environmental Management Advisory Board
Wednesday 25th Area 2 Planning Committee
Monday 30th OFFICES CLOSED – BANK HOLIDAY

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